

Bylaws

St. Ann's Bridge Therapy Club

Article I. Name

The name of this organization shall be the St. Ann's Bridge Therapy Club. It is a not for profit organization, an affiliated club of the American Contract Bridge League (ACBL) and Central New York Bridge Association Unit 112.

Article II. Purpose

The purpose of this Club will be to promote and stimulate an interest in playing competitive duplicate contract bridge in an atmosphere of good fellowship and in accordance with the laws and regulations of the ACBL.

Article III. Membership

- A. Membership shall be open to bridge players interested in playing duplicate bridge under the rules of the ACBL. Members shall have all the privileges of the Club and shall obey all the rules of the Club.
- B. Membership will not be denied because of race, creed, religion or color.
- C. Annual membership dues as determined by the Board of Directors shall be payable during the month of June of each year. Upon payment of dues, each member shall have full voting privileges. Members joining at other times shall pay the full dues for that year. After one month into a fiscal year, Members who have not paid dues for the current fiscal year shall be considered guests and charged fees according to Section E below.
- D. Any annual membership dues as determined by the Board of Directors payable prior to June 2018 shall be valid through June 2019.
- E. Anyone not a member of the Club wishing to play in a Club game under ACBL rules is considered a guest of the Club. The guest shall be assessed a surcharge, as established by the Board, to the regular member game fee.
- F. Members are responsible for their conduct and enhancing the playing atmosphere, promoting the growth of duplicate bridge, and sharing in the care and maintenance of the Club facilities during and after game sessions in co-operation with the Club Manger.

Article IV. Board of Directors

- A. The governing body of the Club shall be a board of Directors of five members elected biannually in even numbered years.
- B. The officers of the Club will be elected annually by the Board of Directors which shall consist of a President, Vice-President, Secretary, and Treasurer. The same individual may serve as both secretary and treasurer simultaneously.
- C. A quorum shall consist of a majority voting Board members.
- D. Vacancies on the Board of Directors may be filled until the next annual general meeting by a majority vote of the remaining members of the Board.
- E. The Board will also select a Club Manager who may also be an Officer or at large member of the Board and who will serve at the pleasure of the Board.
- F. The Board shall maintain a written record of the internal policies and procedures used to guide Board actions.
- G. Members are entitled to attend Board of Director meetings.
- H. The Board may censor, suspend, or expel any member for a violation of any rule or for conduct that, in the opinion of the Board, is improper or prejudicial to the welfare or the reputation of the Club. No member shall be suspended or expelled except by the affirmative vote of two-thirds of the Directors, nor without a written notice of the charge being sent to the member.

- I. The Board shall appoint a nominating committee of three members to propose nominees for election to the Board of Directors at the general meeting in even numbered years. The chairman of the committee will be a member of the Board and the chairman will select two additional Club members who are not members of the Board to form the Nominating Committee. The Committee will post the nominees on the Website three weeks in advance of the Annual General Meeting. Nominees may also be nominated from the floor at the meeting. The vote shall be by secret ballot.

Article V. Duties of Officers

- A. The president shall perform the following
 1. Preside over all meetings and perform all such duties usually pertaining to this office.
 2. The president shall, subject to the approval of the Board of Directors, appoint such committees as may be deemed needed at any time.
- B. The Vice President shall perform the following:
 1. In the absence or disability of the President, the Vice-President shall perform all the duties of the President
 2. Provide leadership for membership building including inviting potential bridge players to the Club and reaching out to target groups of all ages.
- C. The secretary shall perform the following:
 1. Keep minutes of all Board meetings and post the minutes on the Website within thirty days.
 2. Keep an up-to-date list of all club members, together with their addresses, phone numbers, and internet addresses.
- D. The treasurer shall perform the following:
 1. Collect all bills and pay the same with proper authorization.
 2. Collect all revenue and deposit the same.
 3. Maintain a set of books which may be inspected any time by the President or a committee appointed by the Board.
 4. Prepare an annual financial statement for the annual general meeting.
 5. The Board shall have the sole power to incur expenses. Expenditures up to \$200 for bridge supplies in a fiscal year may be made by the Club Manager.

Article VI. Meetings

- A. The annual general meeting of the membership shall be in May after a ten day notice is given.
- B. Special meetings of the membership may be called by the President at any time with a ten day notice.
- C. Those present at any regularly scheduled or duly called general meeting shall constitute a quorum.

Article VII. Club Manager

The duties of the Club Manager shall be as follows:

1. Schedule a game director for each bridge session.
2. Record and preserve scoring statistics.
3. Cancel any bridge session in that is in conflict with a higher rated event, holiday, inclement weather, or with less than ten players.
4. Other duties as the Board may request or as required by the ACBL.

Article VIII. Authorities

- A. Roberts' Rules of Order shall be the parliamentary authority on all matters not covered by the Bylaws of this organization.
- B. All players shall be subject to the rules of the location at which sessions are held and will leave the facilities in good or better condition.

Article IX. Amendments to the Bylaw

The Bylaws may be amended by a quorum of the members present at any regularly scheduled Board meeting or at a meeting where notice of the proposed action has been given at least ten days before the meeting date.

Adopted by an online ballot of the membership on December ____, 2017.

_____ Acting President _____ Acting Manager

**Addendum to the Bylaws
Effective On the Adoption of the Bylaws**

A nominating committee will be formed with Allen Lewis, Chair, Dee deRosa, and Bill Hannett to solicit nominations for the five members of the Board of Directors. Board Members elected will serve until the election of Board Members in 2019.

Sam Mehta shall form a committee of one to codify the existing internal policies and procedures of the Club and post them on line for member comments for two weeks prior to submitting them to the Board of Directors for action.

Ellie Peterson will form a Permanent Physical Setup Committee to organize and share the work among members in setting-up the room for playing bridge.

Process for Approval of the Bylaws

Members can vote **yes or no** after reviewing the revised Bylaw by submitting their vote on the Club's Website to Jon Davidson, Webmaster. Anyone who has played a game of bridge at the Club during 2017 is eligible to vote.

After twelve "yes" votes are received, the Bylaws shall be deemed adopted.

Bylaw Committee

Ellie Peterson, Chair

Allen Lewis

Jay King